

**Walderslade Patient Participation Group
Minutes of Meeting 13 December, 2018**

Present:

Cynthia Shaw (Chair)
Elizabeth Knight
Chris Corker
Philippa Law
Linda Bond
Allan Wood – Chair of Owd Martha’s Yard Community Garden
Jayne Hackleton (Walderslade Surgery Practice Manager)
Pat Gregory (Walderslade Patient Liaison and Communications Manager)
Karen Gallagher (Walderslade Surgery Administrator - minutes)

1.	<p>Apologies / Introductions:</p> <p>1. Apologies from B. Sabin, I. Higginbottom, T. Rowland, M. Lindquist, J. Pollitt, V. Hirst & F. Ponce.</p>
2.	<p>Presentation:</p> <p>1. CS welcomed guest speaker Allan Wood, Chair of Owd Martha’s Yard Community Garden, to the meeting.</p> <p>Mr Wood circulated an information sheet (attached for information) and gave a brief overview about the formation and achievements of the ‘Owd Matrha’s Yard Community Garden’ group.</p> <p>As noted in the information sheet, the aim of the group is to ensure that ‘Everything we do is for all members of our community, and we give careful thought into ‘Does our community need and does our community appreciate and benefit by what we do?’</p> <p>Throughout the year the group holds a variety of events at the community garden which is located behind Belmont Working Mens Club and Institute. The group also attends galas and school fayres in a bid to raise funds.</p> <p>Recent celebrations to mark the end of the First World War were held at the garden as part of the ‘Nations Tribute’. This included the WW1 Beacons of Light event.</p> <p>The community garden is run and maintained by volunteers. Volunteers can also help at planned activities and events. Anyone interested should contact the group who meet once a month on a Monday, 3.30pm, at Belmont Club.</p> <p>In January 2019 the group proposes to talk to South Yorkshire Housing Association about their new scheme ‘My Best Life’. The scheme helps support people who go to see their GP often with social, emotional or practical needs, where a prescription for medication often doesn’t help. Mr Wood hopes that the community garden might be a benefit to these people.</p> <p>A brief discussion followed about how the group raises funds. PPG Chair Cynthia Shaw agreed to forward a list of contacts that might help with community based funding.</p>

	<p>Cynthia Shaw thanked Mr Wood for attending the PPG meeting and asked him to keep the group updated with progress and news.</p>
<p>3.</p>	<p>Matters Arising from previous meeting held 9 October, 2018:</p> <ol style="list-style-type: none"> 1. Item 5.1 leaflet to promote that the surgery is now taking on new patients - CC agreed to distribute the A5 size leaflet produced by JH/KG. Further leaflets are available from the surgery. CS agreed to take a number of leaflets to distribute in the Harley and Wentworth area. 2. Item 7.1 photograph of Dr Fairclough - JH confirmed that the photograph was given to Mrs Fairclough. 3. Item 7.2 directional signage in the surgery - JH advised that additional signs had been added in the main first and second floor GP corridors. No further signage is planned at this time. Newer patients might need more assistance from reception staff in order to locate the room they require. 4. Item 7.3 Admiral Nurses (specialist dementia nurses) – this community based service is not available in Barnsley area. JH commented that all staff at the Practice is aware of local dementia services available and do signpost patients, and their carers, at every opportunity. <p>Item 7.3 Repeat Dispensing Scheme; potential 2019 PPG project - The practice is currently promoting this. However, at the last PPG meeting in October, JH had asked if the PPG could help by talking to patients in the waiting rooms about the benefits of the scheme. Following on from this, JH advised that information to assist volunteer PPG members is currently being gathered.</p> <p>CS commented that the volunteers must be fully briefed, with a written script on the details of the scheme. Detailed information and a bullet points are necessary. JH advised that detailed information will be sent to PPG members in the New Year.</p> <p>PL, LB and CS volunteered their help when it is required. Members should contact Pat Gregory if they would like to volunteer.</p> <p>A discussion followed about the difference between sending a script to the chemist and repeat dispensing. JH commented that repeat dispensing is safer for both patient and chemist and ultimately reduces waste medicine dispensing.</p> <p>CS read out an article from a newspaper regarding the prevalence of prescription fraud.</p>
<p>4.</p>	<p>Independent Domestic Abuse Service (IDAS) (CS):</p> <ol style="list-style-type: none"> 1. CS asked if the Practice was aware of IDAS and their new campaign with GPs called 'Speak to me'. Barnsley Council in partnership with IDAS is encouraging people to talk about domestic abuse. <p>PG commented that Walderslade Surgery was one of the four GP practices in the Barnsley area to agree to take part in the initial pilot stage of this scheme. Sam Goulding from IDAS has attended a practice meeting to introduce herself. Posters and promotional material about 'Speak to me' is available to patients and staff in the surgery.</p>

	<p>Following a short discussion it was agreed that Sam Goulding should be invited to attend as guest speaker at the next PPG meeting. PG to arrange.</p>
5.	<p>Community Information:</p> <ol style="list-style-type: none"> 1. PG circulated information re Barnsley Carers Service –people who care for carers. Feedback from patient who has used the service has been very good and positive. PG works with the service to ensure that patients aware that the services they offer. 2. PG mentioned that there will be a brass band at St Andrews Church on 13 December, 2018. 3. PG mentioned that Hoyland Christmas Market is scheduled to take place on Friday 14 December. 17 stalls are planned. <p>Rockingham Ward Alliance and local businesses have contributed to the Christmas decorations throughout town centre.</p>
6.	<p>AOB:</p> <ol style="list-style-type: none"> 1. CS commented that she felt that the PPG had had a successful year particular with the highway parking restrictions on High Croft Road. 2. DNAs are still a problem (as reported in December surgery newsletter). JH commented that this is a national problem and we have to accept that it happens. However, the Practice will continue to promote the various ways patients can easily cancel their booked appointment; thus trying to minimise the number of daily DNAs. 3. On behalf of the PPG, Chair CS presented KG with a bouquet of flowers and thanked her for her work with the PPG and for producing the surgery newsletter. 4. JH expressed her thanks to all PPG members for their continued support and added that their time and help is very much appreciated by all staff at the Practice.
7.	<p>Next meeting:</p> <ol style="list-style-type: none"> 1. Spring 2019. Date to be confirmed.