


**Walderslade Patient Participation Group  
Minutes of Meeting 18<sup>th</sup> April 2012**

Present:        Jayne Bond                Jean Gibb  
                   Rev. Dennison            Phillipa Law  
                   Pauline Franklin,        Cynthia Shaw  
                   Maria Nascimento      Freddy Ponce

1.	<b>Apologies;</b> , Jean Crellin, Valerie Beeson, Susan Donnelly, Elizabeth Knight, John Gessler, Kevin Doyle
2.	<b>Matters arising –</b> Staff photos – members agreed they would still like to see staff photos in reception, a discussion was held around this – still to complete.
3.	<b>Patient Survey –</b> The group reviewed the findings of the survey and agreed the action plan as a priority to address the issues in 2012/13.   N:\Shared Practice Documents\Patient P:
4.	<b>Appointments on line –</b> we discussed the appointments on line system and agreed to continue to promote this as an additional service to patients.
5.	<b>PPG notice board –</b> no-one has volunteered forward to do any work on this board. The survey report has been added by the Practice Manager.
6.	<b>Prevenar –</b> the group were updated that this vaccine is available to at risk groups for the over 65's as identified by GP's.
6.	<b>AOB –</b>
.1	Susan Donnelly has been unable to make several meetings and has agreed to work with the practice on line in the future. The group would like to thanks Susan for her involvement so far.
.2	<b>We agreed the Meeting dates for 2012:</b>  <b>Wednesday 18 March 2pm – 3-pm</b> <b>Wednesday 27 June 2pm – 3-pm</b> <b>Wednesday 22 August 2pm – 3-pm</b> <b>Wednesday 17 Oct 2pm – 3-pm</b> <b>Wednesday 12 December 2pm – 3-pm</b>
	<b>Date &amp; time of next meeting: Wednesday 27<sup>th</sup> June @ 2.00pm</b> Items for agenda: Progress against action plan. Flu campaign planning with senior nurse Julie Daughtry